

## Position Description Leadership Position – Wycliffe Hope School (Coordinator 1)

Full time position

Wycliffe Hope School is a Kindergarten to Year 12 Christian learning community with the specific focus of supporting and educating students who have a mild to moderate learning disability and/or have a diagnosis of autism spectrum disorder [ASD] (Level 1 or Level 2). Wycliffe Hope School provides an inclusive learning experience for students with diverse needs which celebrates the truth that they are treasured and essential members of our school community. Wycliffe Hope School is located centrally within the grounds of Wycliffe Christian School and together they provide one inclusive learning community. We intentionally seek to live the narrative of 'Two schools – One learning community'.

We are looking for committed Christians of an evangelical persuasion who are active in their local church to join our staff team. Applications are invited for the Leadership position in Wycliffe Hope School, commencing in January 2023.

As part of the school's growing team, the successful applicant will work closely with the Head of Hope School in a Leadership capacity. Please note this role involves classroom teaching. The role will also involve working with other classroom teachers and teacher aides to plan and implement effective and differentiated teaching and learning programs for students. This also encompasses the implementation and supervision of students' individual education plans and supporting the progress of students reaching both short- and long-term goals across a broad range of learning areas.

## **Essential Qualities**

- Be deeply committed to Christian education, committed to leadership practices within a gospel centred community.
- Demonstrate a passion for teaching and a deep knowledge of special education evidence-based practices and pedagogy
- Demonstrate innovative use of ICT in teaching and learning
- Implement positive, person-centred behaviour support plans as needed, in collaboration with other relevant school and external staff
- Demonstrate flexibility in their ability to respond to current needs of students

## **Duties and Responsibilities**

- Provide a space of collaboration and support for the Head of Hope School
- Contribute to the daily running and planning of school events/rhythms
- Support students to work with an iPad as part of their quality teaching program
- Assess students' skills and learning requirements
- Modify syllabus outcomes to meet students' learning requirements

- Plan and implement quality and differentiated teaching programs, incorporating individual goals and strategies
- Have open and transparent communication with families, providing regular updates on progress
- Collaborate with school staff to create meaningful and respectful strategies for learning
- Contribute to regular reviews of student Individual Education Plans
- Support student interactions and needs in the playground as part of their allocation
- Collaborate with parents and other external specialists
- Work closely with class teacher aides to implement teaching programs and support students' learning
- Prepare and help students transition from one class to another, as applicable
- Participate in regular staff meetings
- Exercise judgement and initiative to resolve issues encountered in routine relationships with students

Salary will be in line with the school's Multi-Enterprise Agreement at the level of responsibility and experience of the successful applicant.

To apply for this position, please download our Employment Application form available on the Employment page of the Wycliffe Christian School website – <a href="www.wycliffe.nsw.edu.au">www.wycliffe.nsw.edu.au</a>
Please submit the application to the school by email to <a href="mailto:lgray@wycliffe.nsw.edu.au">lgray@wycliffe.nsw.edu.au</a>
For further information, please contact the school on 02 4753 6422.

Interviews will be held as applications are received as we are looking to resolve staffing for 2023 as soon as possible.