



## Wycliffe Christian School - 2023 PRESCHOOL FEES

AGE	GOVERNMENT FEE RELIEF	MON/TUE OR THU/FRI	WEDNESDAY	Additional (3rd) Day \$52.75 / week
		2 DAY PROGRAM / WEEK	1 DAY PROGRAM / WEEK	
4	Applied	No Cost	No Cost	
	Not Applied	\$105.50	\$52.75	
3	Applied	No Cost	No Cost	
	Not Applied	\$105.50	\$52.75	

Fees are calculated by days/week but are invoiced on a term by term basis.

### Enrolment Deposit - Preschool

A family enrolment deposit of \$500 is payable to secure the enrolment of the first child in each new family at Wycliffe Preschool. The deposit is non-refundable if you do not continue into Kindergarten. This deposit then becomes the school family enrolment deposit of \$500 when the child progresses into Kindergarten.

### Fee Payment Policy

Fees are invoiced at the commencement of each term. Invoices will be sent by term, with statements sent monthly. Fees can be paid by the term in instalments. Payments are made via a payment plan by contacting [accounts@wycliffe.nsw.edu.au](mailto:accounts@wycliffe.nsw.edu.au). Instalment amounts are calculated based on the total amount for the year divided by the period of term chosen. Alternatively you can pay the term in full on receipt of your invoice.

### Difficulty making fee payments

We understand that there may be times when families experience difficulty in making fee payments. We would like to work with families who find themselves in this situation and ask you to please contact the school as soon as you are aware that there may be a problem with paying fees. All discussions regarding your situation will remain confidential.

### Dishonoured Direct Debits

Any direct debit payment (bank account or credit card) that is returned / dishonoured will incur a \$15 fee on each occasion. Please contact accounts if there is a need to pause or cancel a direct debit, however, the outstanding fees will need to be caught up within the next fortnight. We need at least two week's notice to make an amendment to a direct debit as they are set up in advance.

### Leaving the school

Families are required to give one term's notice in writing if they intend to withdraw their child(ren) from the school. If this notice is not given, a term's fees will be charged in lieu of notice. We recognise that in unusual circumstances it is not possible to give notice and consideration will be given upon application.

### Tax Deductible Funds

Wycliffe has a fund which is available for families who wish to make a tax deductible contribution to help with the upkeep of buildings and facilities. All donations of \$2 or more are tax deductible. Please contact accounts if you would like to find out more or make a contribution.